## Minutes of the meeting

Date of Conduct : 2

Venue

: 27.11.2021

: Principal Chamber

An offline meeting is conducted on 27.11.2021 from 10.30 AM onwards

## Resolution

- 1. The review reports submitted by the IQAC coordinators on the implementation of the comments made in previous academic years Academic audit is discussed and found that the implementation is satisfactory
- 2.

a. It is decided to conduct the External Academic and Administrative audit for the academic year in the month of December 2021

b. The formats for the external academic audit is widely discussed in the meeting and decided to implement it.

3.

a. The following Key Points are identified for quality improvement in the college

- Efforts to be made to Introduce a few new Certificate/ Diploma/Value added Courses
- Efforts to be made by teacher for using ICT (LMS, eResources), ICT Tools and resources available,
- Efforts to be made to have Research funds sanctioned and received from various agencies, industry and other organization
- Workshops/Seminars to be Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices
- Incubation centre to be created, and start-ups are incubated on campus
- increase in No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year
- Activities on Gender Equity to be increased
- Efforts to be made towards E-content development by teachers

## Members Present

1. DR.K.SIVAJI BABU (PRINCIPAL) 14 - ACU 2. DR. K. RAMESH (HOD-CE Dept) 3. DR. A. JAYA LAKSHMI (HOD-CSE Dept) 4. DR. C. SUBBORRAD (HOD-ECE Dept) 5. DR. M. VENU GOPALA RAO (HOD-EEE Dept), 6. DR. B.V. SUBBARAO (HOD-IT Dept) 7. DR.B. RAGHU KUMAR (HOD-ME Dept) 8. DR. P. ADI LAKSHMI (HOD-MBA Dept) 9. DR. CH PADMANABHA RAJU (HOD-FED Dept) 10. DR.M.S.R NIRANJAN KUMAR(Prof & COE) 11. DR.J.RAJENDRA PRASAD(Prof- IT Dept) 12. M.RUDRAMA DEVI(Assoc Prof-FED DEPT) 13. DR.M.V.RAMA KRISHNA, PROFESSOR, DEPT. OF CSE. 14. DR.A.HARITHA, ASSOCIATE PROFESSOR DEPT. OF I.T. 15. MR.M.SRINIVASA RAO, ASSOCIATE PROFESSOR DEPT. OF ECE. 16. MS.E.KAVITHA, ASSISTANT PROFESSOR, DEPT. OF ME. 📶 17. DR. A. ADILAKSHMI, PROFESSOR, DEPT. OF CE. L. W 18. DR. N. VIJAYA ANAND, ASSOCIATE PROFESSOR, DEPT. OF EEE 19. DR.D.SRINIVASA RAO, ASSISTANT PROFLESOR, DEPT. OF MBA. 20. DR.S.MADHAVI (IQAC COORDINATOR )

## Agenda

- Review on Internal academic audit for the academic year 2020-21
- Conduct of External academic audit for the academic year 2020-21
- Key Points for quality improvement in the college